City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 1500 **DATE PREPARED:** 10/26/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 162)	001-1801-513.12-00		REGULAR SALARIES & WAGES	$ 332,106	$ 327,587	$ 327,425	$ 22,335
($ 3)	001-1805-513.12-00		REGULAR SALARIES & WAGES	$ 134,553	$ 134,553	$ 134,550	$ 5,527
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 165)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 162	001-1801-513.12-12		ACCRUAL PAYOUTS	$ 0	$ 1,819	$ 1,981	$ 0
$ 3	001-1805-513.14-00		OVERTIME	$ 0	$ 0	$ 3	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 165	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

This transfer is to cover the unanticipated additional Overtime and Accrual Payouts for the Administrative Services Department.
Agenda 17-469

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 11/14/17 ***RESOLUTION #:*** 2017-123

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

10/26/17	Lea Taylor — Digitally signed by Lea Taylor Date: 2017.10.26 13:21:11 -04'00'	11/2/17	Lea Taylor — Digitally signed by Lea Taylor Date: 2017.11.02 11:40:37 -04'00'	11/15/17	Teri Butler — Digitally signed by Teri Butler Date: 2017.11.15 11:45:17 -05'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
11/2/17	Tammy Gemmati — Digitally signed by Tammy Gemmati DN: cn=Tammy Gemmati, o, ou=Administrative Services Director, email=tgemmati@cocoafl.org, c=US Date: 2017.11.02 10:03:03 -04'00'	11/8/17	Lora Howell — Digitally signed by Lora Howell Date: 2017.11.08 08:14:05 -05'00'	11/15/17	John A. Titkanich — Digitally signed by John A. Titkanich Date: 2017.11.15 19:13:11 -05'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____