City of Cocoa Budget Adjustment Form FY 2016

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT | REQUESTING DEPARTMENT #: 1500 | DATE PREPARED: 01/15/16

'REVENUE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 405,266	530-0000-381.91-01		TRANSFER FROM GENERAL FUND	$ 0	$ 0	$ 405,266	$ 405,266
$ 405,266	530-0000-381.91-21		TRANSFER FROM WATER/SEWER FUND	$ 0	$ 0	$ 405,266	$ 405,266
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 810,532	TOTAL						

'EXPENSE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 810,532	530-1801-513.23-00		LIFE/HEALTH INSURANCE	$ 0	$ 0	$ 810,532	$ 810,532
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 810,532	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Establish the required reserves for self-funded medical insurance: (1) F.S. 112.08 requires self-funded plan sponsors to hold a minimum of 60 days of claims in reserve = $651,801 shared equally by General Fund ($325,901) and Water/Sewer Fund ($325,901). (2) Additional reserves to cover potential IBNR claims = $158,730 shared equally by General Fund ($79,365) and Water/Sewer Fund ($79,365). Agenda #2016-020.

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 04/12/16 ***RESOLUTION #:*** 2016-32

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

1/15/16	Anne Quesada — Digitally signed by Anne Quesada Date: 2016.01.15 16:37:17 -05'00'	3/17/16	Lea Taylor — Digitally signed by Lea Taylor DN: dc=org, dc=cocoafl, ou=CH, cn=Lea Taylor, email=ltaylor@cocoafl.org Date: 2016.03.17 17:21:17 -04'00'
Date	Requestor's Signature	Date	Finance Approval Signature
4/13/16	Teri Butler — Digitally signed by Teri Butler Date: 2016.04.13 14:43:15 -04'00'	3/17/16	Teri Butler — Digitally signed by Teri Butler Date: 2016.03.17 13:51:47 -04'00'
Date	Finance Director's Signature	Date	Department Director's Signature
3/17/16	Lora Howell — Digitally signed by Lora Howell DN: dc=org, dc=cocoafl, ou=CH, cn=Lora Howell, email=lhowell@cocoafl.org Date: 2016.03.18 08:00:01 -04'00'	4/18/16	John A. Titkanich — Digitally signed by John A. Titkanich Date: 2016.04.18 09:48:53 -04'00'
Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____