City of Cocoa Budget Adjustment Form FY 2016

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT | REQUESTING DEPARTMENT #: 1510 | DATE PREPARED: 03/11/16

'REVENUE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 93,000	001-0000-381.91-21		Other Sources (Non-Rev)	$ 184,400	$ 0	$ 93,000	$ 277,400
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 93,000	TOTAL						

'EXPENSE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 93,000	001-1510-536.34-00		Contract Services	$ 189,335	$ 0	$ 93,000	$ 141,447
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 93,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

These funds are Amending the FY 2016 Budget, to cover the costs of conducting an audit on Utility Meter Management and Utility Billing processes, by Water Resource Associates, Inc. Agenda #16-96

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 03/22/16 ***RESOLUTION #:*** 2016-21

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

3/11/16	Jessica Dovale Digitally signed by Jessica Dovale Date: 2016.03.11 13:59:14 -05'00'	3/11/16	Lora Howell Digitally signed by Lora Howell DN: dc=org, dc=cocoafl, ou=CH, cn=Lora Howell, email=lhowell@cocoafl.org Date: 2016.03.11 16:55:58 -05'00'
Date	Requestor's Signature	Date	Finance Approval Signature
3/11/16	Teri Butler Digitally signed by Teri Butler Date: 2016.03.11 15:55:44 -05'00'	3/11/16	Lora Howell Digitally signed by Lora Howell DN: dc=org, dc=cocoafl, ou=CH, cn=Lora Howell, email=lhowell@cocoafl.org Date: 2016.03.14 08:03:24 -04'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature

3/23/16	Teri Butler Digitally signed by Teri Butler Date: 2016.03.23 10:40:05 -04'00'		
Date	Finance Director's Signature		
3/24/16	John A. Titkanich Digitally signed by John A. Titkanich Date: 2016.03.24 12:49:38 -04'00'		
Date	City Manager's Signature		

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____