



City of Cocoa Budget Adjustment Form FY 2015

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER

REQUESTING DEPARTMENT #: 4020 DATE PREPARED: 10/21/14

'FROM' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Includes row for REGULAR SALARIES AND WAGES with values \$51,731, 421-4020-536.12-00, \$1,807,655, \$1,807,655, \$1,755,924, \$1,705,607.

'TO' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Includes row for OTHER SALARIES AND WAGES with values \$51,731, 421-4020-536.13-00, \$36,421, \$36,421, \$88,152, \$83,856.

REASON/JUSTIFICATION FOR ADJUSTMENT:

After the FY 2015 budget was adopted, an employee in the Dyal Water Treatment Plant elected to join the Deferred Retirement Option Program (DROP). City practice for all DROP employees is to record wages in 13-00 Other Salaries & Wages account. This transfer, if approved, will transfer the budget for this employee from the 12-00 account to the 13-00 account where the actual expenses will be recorded.

City COUNCIL APPROVAL REQUIRED? YES (checked) NO

DATE APPROVED: 11/25/14 RESOLUTION #: 2014-131

City Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

Approval table with 3 columns: Requestor's Signature (Troy Howell, John "Jack" Walsh), Finance Approval Signature (Anne Quesada), Finance Dir./Asst. CM's Signature (Micki Abdi), Director's Signature, Finance Manager's Signature, City Manager's Signature.

FINANCE USE ONLY:

Date Entered: 11-26-14

Entered By: [Signature]

Group #: 745