City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT **REQUESTING DEPARTMENT #:** 3200 **DATE PREPARED:** 02/15/18

'REVENUE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 31,800	001-0000-389.99-50		Reserves	$ 4,585,949	$ 4,613,467	$ 4,645,267	$ 4,645,267
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 31,800	TOTAL						

'EXPENSE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 31,800	001-3200-515.31-00		Professional Services	$ 0	$ 0	$ 31,800	$ 31,800
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 31,800	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

A Downtown Cocoa Village parking study update was budgeted in FY2017 and expected to be completed by the end of the fiscal year. However, the study was not completed in FY2017 and funds were not re-budget requiring an amendment to the FY2018 Budget. This is a one time use of reserves due to the extended and more defined nature of the study. Agenda 18-65

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 02/27/18 ***RESOLUTION #:*** 2018-012

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

2/15/18	Samia Singleton Digitally signed by Samia Singleton DN: dc=org, dc=cocoafl, ou=CH, cn=Samia Singleton, email=ssingleton@cocoafl.org Date: 2018.02.15 15:27:11 -05'00'	2/20/18	Lea Taylor Digitally signed by Lea Taylor Date: 2018.02.20 10:59:58 -05'00'	3/1/18	Teri Butler Digitally signed by Teri Butler Date: 2018.03.01 09:40:15 -05'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
2/20/18	Karen Hamilton Digitally signed by Karen Hamilton Date: 2018.02.20 10:19:57 -05'00'	2/20/18	Lora Howell Digitally signed by Lora Howell Date: 2018.02.20 11:04:44 -05'00'	3/5/18	John A. Titkanich Digitally signed by John A. Titkanich Date: 2018.03.05 09:19:55 -05'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____